



Center for Educational Performance and Information

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EDN Headcount IM-4203 Application - Frequently Asked Questions (FAQs)

Where did the data pre-loaded into the EDN come from?

The data were extracted from the spring 2004, end-of-year 2004, and fall 2004 SRSD submissions.

What data were pre-loaded into the EDN?

The fall 2004 enrollment, school year 2003-2004 transfers in from other districts, school year 2003-2004 transfers out to other districts, and class of 2004 graduates were pre-loaded into the EDN.

Why are our transfers in from other district numbers so large in the EDN?

If a student's enrollment date (Field 20) is after the previous submission's count date (Field 123), then the student is considered to be "new" to the district. For purposes of pre-populating the EDN, if your student management system resets the enrollment data in preparation for the start of the school year, those records will be counted as new to the district.

How did you arrive at the number of graduates reported in the EDN?

Graduates were extracted from the spring 2004, end-of-year 2004 and fall 2004 SRSD submissions where the student's district exit status (Field 23) was equal to: 01 - graduated from general education with a diploma; 02 - graduated from general education with a diploma and applied to a degree-granting college or university; 03 - graduated from an alternative program; 04 - graduated from general education with a diploma and applied to a non-degree-granting institution; 05 - completed general education with an equivalency certificate; 06 - completed general education with other certificate; and 20 - received certificate of completion or finished IEP requirements.

Who can access the EDN to enter or update data?

If the district has an EDN authorized user s/he will enter/update data. If the district does not have an EDN authorized user, the superintendent or PSA director must appoint someone who will complete and submit the EDN Security Agreement. To ascertain the name of your district's authorized user, call DIT Client Service Center at 517.335.0505.

Why am I completing the 2004-2005 Pupil Headcount Report IM-4203 if I am trying to update the 2003-2004 graduation/dropout rates?

The 2004-2005 Pupil Headcount Report IM-4203 has three basic functions: 1) collecting the high school buildings' headcount for fall 2004, 2) collecting the transfer information for the 2003-2004 school year, and 3) collecting the graduation information for the 2003-2004 school year (class of 2004). All three of these components are used to calculate the 2003-2004 graduation and dropout rates.

Can I mail the 2004-2005 Pupil Headcount Report IM-4203?

No. This form is to be used only as a template for submitting the 2003-2004 Pupil Headcount Report IM-4203 via the EDN. Paper forms will not be accepted by CEPI. All data must be entered online via EDN.

Can I make changes to the data that were pre-loaded into the EDN?

Yes. Changes may be made to the fall 2004 enrollment, 2003-2004 transfers, and/or class of 2004 graduation information.

We were told that the EDN had been eliminated. Why we required to access the EDN?

While working with the 2003-2004 SRSD data, we found the data were again uneven. Although the data quality has improved, there are still several data elements that are suspect.